

DECISION-MAKER:	GOVERNANCE COMMITTEE		
SUBJECT:	CERTIFICATION OF CLAIMS AND RETURNS ANNUAL REPORT 2017/18		
DATE OF DECISION:	11 Feb 2019		
REPORT OF:	EXTERNAL AUDITOR		
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Martin Young	Tel: 02380 382220
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STATEMENT OF CONFIDENTIALITY			
N/A			
BRIEF SUMMARY			
Our report sets out the results of our work on the certification of the 2017/18 Housing Benefit subsidy claim			
RECOMMENDATIONS:			
	(i)	To note the External Auditor's annual report on the Certification of Claims and Returns 2017/18 as attached (Appendix 1).	
REASONS FOR REPORT RECOMMENDATIONS			
1.	The Governance Committee's Terms of Reference require it to be satisfied and provide assurance that appropriate action is being taken on risk and internal control related issues identified by the external auditors. Specifically the Committee has responsibility for oversight of the reports of external audit.		
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED			
2.	None.		
DETAIL (Including consultation carried out)			
3.	The Certification of Claims and Returns 2017/18 has been provided to relevant senior managers for comment.		
RESOURCE IMPLICATIONS			
<u>Capital/Revenue</u>			
4.	N/A.		
<u>Property/Other</u>			
5.	N/A.		

LEGAL IMPLICATIONS		
Statutory power to undertake proposals in the report:		
6.	N/A.	
Other Legal Implications:		
7.	N/A.	
RISK MANAGEMENT IMPLICATIONS		
8.	N/A.	
POLICY FRAMEWORK IMPLICATIONS		
9.	N/A.	
KEY DECISION?		No
WARDS/COMMUNITIES AFFECTED:		N/A.
<u>SUPPORTING DOCUMENTATION</u>		
Appendices		
1.	The Certification of Claims and Returns 2017/18	
Documents In Members' Rooms		
1.	None.	
Equality Impact Assessment		
Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out.		No
Data Protection Impact Assessment		
Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out.		No
Other Background Documents		
Other Background documents available for inspection at: N/A		
Title of Background Paper(s)		Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	N/A.	